

The Fifth Far East Agricultural Credit And Cooperative Workshop

SPONSOR
MINISTRY OF AGRICULTURE & FORESTRY
REPUBLIC OF KOREA

SECRETARIATE
C/O NATIONAL AGRICUL-
-TURAL COOPERATIVES FEDERATION
SEOUL, KOREA
CABLE ADDRESS "KONACOF"

February 23, 1965

Mr. Chamnion Saranaga
Ministry of National Development
Bangkok
Kingdom of Thailand

Dear Sir:

This is to acknowledge with thanks, the receipt of your favorable reply to our invitation, informing us of your decision to send delegates to the Fifth Far East Agricultural Credit & Cooperative Workshop to be held in Seoul from May 10 to 26, 1965. We are pleased to inform you that we have also invited Hong Kong to participate in the said workshop as an observer.

On February 5th 1965, AID/W notified us that Dr. John M. Eklund has been designated as the workshop consultant. He is Director for International Projects, American Farmer's Union. On 10th of February, he came to Seoul in order to have an opportunity to study and discuss program content and preparation activities with the Preparatory Committee. The proposed workshop agenda as well as topics of each work group discussion became the focus of study at the meetings with Dr. Eklund. We are enclosing the following materials.

1. Workshop Schedule (tentative)
2. Observation Trip Itinerary (tentative)
3. Post-workshop Free Observation Program
4. Programme of Opening & Closing Ceremonies
5. Work Group Agenda
6. Country Report
7. Major Paper
8. Rules and Regulations for Proceedings of the Workshop
9. Information Note
10. Hotel Reservation Form
11. Mailing Address
12. Form on "Agriculture", "Agricultural Credit" and "Agricultural Cooperative"
13. "Cooperative Development Prospectus"

In connection with preparing country report, each participating country is advised, if possible, to forward a copy of respective country report one month in advance of the opening of the said workshop to all other participating countries in order to make it easy for them to study and compare similarity and difference of agriculture among participating countries.

You are also requested to fill out the enclosed form entitled "Agriculture", "Agricultural Credit" and "Agricultural Cooperative", for the said purpose. These forms are to be attached to each country report as annexes.

Whether or not you send a copy of your country report to all participating countries, your delegates are requested to bring 100 copies of printed country report to the workshop.

Should there be any questions, please contact the undersigned. Your kind cooperation will be greatly appreciated.

Sincerely yours,

Nam Kyu Chung

Nam Kyu Chung
General Secretary
Preparatory Committee for the
Fifth Far East Agricultural
Credit and Cooperative Workshop

1. WORKSHOP SCHEDULE (Tentative)
2. OBSERVATION TRIP ITINERARY (tentative)
3. POST-WORKSHOP FREE OBSERVATION PROGRAM
4. PROGRAMME OF OPENING & CLOSING CEREMONIES.
5. WORK GROUP AGENDA
6. COUNTRY REPORT
7. MAJOR PAPER
8. RULES AND REGULATIONS FOR PROCEEDINGS OF THE WORKSHOP
9. INFORMATION NCOTE
10. HOTEL RESERVATION FORM
11. MAILING ADDRESS

(Enclosure-1)

WORKSHOP SCHEDULE (TENTATIVE)

<u>May 1965</u>	<u>Itinerary & Programme</u>	<u>Activities</u>
7th Friday	Arrival of Chief Delegates & USAID Advisors	Welcoming delegates at Kimpo Airport by the NACF officials. Arrangement for transportation from the airport to the Walker Hill Hotel.
8th Saturday	Arrival of all Delegates	- ditto -
	12:00 Meeting of Chief Delegates, Consultant & USAID Advisors	Discussion of "How to conduct the workshop conference"
9th Sunday		
	09:00 Registration of Delegates	Workshop badge, delegate's name plate, programme, and pamphlets for sight-seeing tours are to be distributed to each delegate.
	12:00	
	14:00 Tour of Seoul	The tour includes Secret Garden, Duksoo Palace, Namsan Park, Freedom Center, etc.
	17:00	
10th Monday		
	10:00 Opening Ceremony	See Attached
	14:00 Plenary Session	Introduction of delegates and observers
	17:00	Election of officials of the plenary session
		Adoption of agenda and procedures
		Presentation of country report by each participating country
11th Tuesday	"	- ditto -
	09:00	
	12:00	

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11th Tuesday			
14:00	Plenary Session	Presentation of major papers	
17:00		by each participating country	
		& discussion	
12th Wednesday			
09:00	"	- ditto -	
12:00		Formation of each work group	
14:00	Work Group	Conference room accomodation	
17:00	Session	for each work group session	
		Election of chairman of each	
		work group	
		Distribution of agenda to	
		each related work group	
		Group discussion	
13th Thursday			
09:00	Work Group Ses-	Group discussion	
12:00	sion		
14:00	"	"	
17:00			
14th Friday			
09:00	"	"	
12:00			
14:00	"	"	
17:00			
15th Saturday			
09:00	Visit to the NACF	Briefing on the status of	
11:00		the NACF'S activities & bus-	
		iness	
11:00	Visit to Seoul	Observation	
12:00	Milk Co-op.		
14:00	Visit to Rural	Observation	
15:00	Handicraft		
	Promotion Center		
15:00	Seoul Marketing	Observation	
16:00	Center		

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16th Sunday	Field Trip, Pusan	
17th Monday	Kyungju, Taegu	As per attached
18th Tuesday	Onyang	
19th Wednesday	Suwon, Seoul	
20th Thursday		
09:00	Work Group Session	Preparation of report
12:00		by each work group
14:00	"	"
17:00		
21st Friday		
09:00	Plenary Session	Presentation of report
12:00		prepared by each
		work group
14:00	"	Discussion & adoption
17:00		of the said report
22nd Saturday		
09:00	Plenary Session	Adoption of resolution of
		plenary session
10:00	Closing Ceremony	See attached
23rd Sunday	Visit to Panmoon- Jum (Volunteers only)	Guided by Korea Tourist Service
24th Monday- 26th Wednesday	Free Observation Period (Volunteers only)	See attached

(Enclosure-2)

OBSERVATION TRIP ITINERARY (TENTATIVE)

May 16, (Sunday) 1965

08:00 - 09:00	Kimpo to Pusan by air
09:00 - 10:00	Pusan to Kimhae by bus
10:00 - 11:00	Observation of horticultural activities in Kimhae
11:00 - 12:00	Kimhae to Pusan by bus
12:30 - 13:30	Luncheon given by Pusan City Mayor
14:00 - 15:00	Visit to NACF Kyungnam Provincial Branch Office
16:00 - 17:00	Pusan Fish Market
18:00	Reception given by NACF Kyungnam Provincial Branch Manager
	Overnight at Haeundae Hotel

May 17, (Monday) 1965

08:00 - 09:00	Leave Haeundae Hotel
09:00 - 09:30	Observation of barley demonstration field
09:30 - 10:30	Observation of Mugo-Ri Co-op.
10:30 - 11:00	Mugo-Ri to Kyungju by bus
12:00 - 13:00	Luncheon given by Kyungju City Mayor
14:00 - 18:00	Sight-seeing around Bulguksa, Sukguram and other historical places
	Observation of village co-op.
18:00	Reception given by Kyungbuk Provincial Branch Manager
	Overnight at Bulguksa Tourist Hotel

(Enclosure-2, Page2)

May 18, (Tuesday) 1965

08:00 - 08:20 Kyungju to Wolsung Gun Co-op.
08:20 - 09:00 Observation of Wolsung Gun Co-op.
and its Co-op. store
09:00 - 10:00 Kyungju to Yongchon
10:00 - 11:00 Observation of apple orchard
11:00 - 12:30 Yongchon to Taegu
12:30 - 13:00 Observation of land resettlement
program
13:00 - 14:00 Visit to Kyungbuk Apple Co-op.
14:00 - 15:00 Luncheon given by Taegu City Mayor
15:00 - 16:00 Visit to Talsung Gun Co-op.
17:00 - 20:00 Taegu to Onyang by train
21:00 Reception given by Governor of
Chungnam Province
Overnight at Onyang Tourist Hotel

May 19, (Wednesday) 1965

09:00 - 11:00 Onyang to Suwon by Train
11:00 - 12:00 Visit to College of Agriculture, Seoul
National University in Suwon
12:00 - 13:00 Luncheon given by Dean of College of
Agriculture of SNU in Suwon
13:00 - 14:30 Visit to Office of Rural Development
14:30 - 15:00 Suwon to Shihung by bus
15:00 - 16:30 Visit to Ilchik-Ri Co-op.
16:30 - 18:00 Shihung to Seoul

(Enclosure-3)

POST-WORKSHOP FREE OBSERVATION PROGRAM

The period between May 24 - 26 is open to all delegates and observers for free observation on voluntary basis. This program includes the following fields:

1. Credit service field
2. Marketing & purchasing activities, including visit to Artificial Insemination Center.
3. Training and guidance activities.

Each participant is free to choose the field or activities in which he is interested.

(Enclosure-4)

Programme of Opening Ceremony (May 10, 10:00 A.M.)

1. Music
2. Announcement : Vice-President of the NACF
(Presiding)
3. Opening Address : Minister of Agriculture &
Forestry
4. Welcome Address : President of the NACF
5. Congratulatory Address : Minister of Finance
6. Message of Greetings : USAID/K Director
7. Message : Consultant to the Workshop
8. Closing Announcement : Vice-President of the NACF
9. Music

Programme of Closing Ceremony (May 22, 10:00 A.M.)

1. Closing Remarks : Chairman of the Workshop
2. Comments and Evaluation: Consultant to the Workshop
3. Response : Delegate of each participating
country (each representative
is allowed to speak not more
than 10 minutes)
4. Closing Address : Minister of Agriculture &
Forestry
5. Closing Announcement : Chairman of the Workshop

Remarks: Special address will be delivered by Deputy Premier
of the Republic of Korea sometime during the workshop
period.

(Enclosure-5)

WORK GROUP AGENDA

1. The role of co-operative and credit in agricultural & rural development, including land resource development, community improvement, small farmer assistance and rural guidance service (extension) to subsistence agriculture.
2. Institutional arrangements for supply of effective agricultural credit to increase production and productivity.
 - a. Linking credit with extension and education, marketing, farm supplies and farm planning.
 - b. Co-operatives and private institutions as a source of agricultural credit.
 - c. Lending policies and collection problems including sub-marginal farmers.
3. Problems and techniques of improving resources of cooperatives.
 - a. Share capital, reserve fund, deposit, revolving fund and similar procedures.
 - b. Other devices including the application of physical and human resources for capital accumulation.
4. Types and places of service and business of different level of co-operatives.
 - a. Local, regional and national federations.
 - b. International - (Education, training, trade, etc.)
5. Institutional, financial and technical arrangements for information, organization and educational activities for co-operative and credit.

(Enclosure-6)

COUNTRY REPORT

Each participating country will present a country report at plenary session. It is suggested that in the report the significant recommendations of the past workshops should be examined to determine whether they are still valid proposals.

All the participating countries are requested to include in the report the following information.

1. The actions taken and progress made or failures occurred in their respective countries toward adoption and implementation of the recommendations of the past workshops.
2. Existing credit and cooperative system and programs in operation.
3. Credit and cooperative education and training
4. Examples of significant success and/or failure actually experienced with major elements for them.
5. Future plans and anticipated problems.

NOTE: The countries sending delegates or observers to the workshop for the first time should use the following guide lines in place of 1 and 2 above.

1. Statements on historical background of agricultural credit and cooperative system.
2. Conditions and problems affecting credit and cooperative development.

- Note:
1. We are enclosing herewith "Cooperative Development Prospectus" which is prepared and suggested by AID/Washington for use by each participating country in formulating country report for the 5 th Far East Agricultural Credit & Co-operative Workshop.
 2. In connection with preparing country report, it is suggested that each participating country includes in the report broader coverage of the said Prospectus as much as possible. However, the oral presentation of country report at the plenary session will be limited to 15 minutes.

(Enclosure-7)

MAJOR PAPERS

Each participating country is requested to prepare major papers on two of the following topics of which one be presented at the plenary session and the other to be presented and discussed at the respective work group sessions.

The two countries named after each topic are requested to prepare papers on that subject.

1. Problems of credit delinquency among farmers and how to deal with them. (2nd work group. Thailand and Philippines)
2. What makes village or primary level of cooperative succeed? (4th & 5th work groups. Korea and Taiwan)
3. Effective education and training of credit and cooperative personnel. (5th work group. Thailand, Vietnam)
4. Capital mobilization for agricultural credit. (2nd & 3rd work groups. Korea and Japan)
5. Elements of success and problems in development of cooperatives during the past 10 years. (3rd & 4th work groups. Taiwan & Philippines)
6. Land resources development and the role of agricultural Co-operative. (1st work group. Japan & Vietnam)

Note: It is advisable for the delegation of each participating country to bring enough copies of major papers to be distributed.

(Enclosure-8)

RULES AND REGULATIONS FOR PROCEEDINGS OF THE WORKSHOP

1. Composition of Workshop and Election of Chairman and Vice-Chairmen

A. General Assembly

General assembly will be composed of the delegates and observers from participating countries and observers of the international organizations. Chairman and two vice chairmen will be elected at the beginning of the general assembly.

B. Work Group Meeting

Work group will be divided into 5 groups and each group will discuss respective topic being assigned to it. The chairman as well as secretary for each work group will be elected from among the members of the respective work group.

C. Steering Committee

Steering committee will be composed of the AID consultant, and all of the chief delegates of the participating countries, and USAID advisors stationed in the respective participating country. Concurrently, however, the consultant will take the chair of the steering committee. Whenever deemed necessary, the chairman shall call for the meeting in order to discuss any important subjects related to the workshop.

D. Resolutions Committee

Resolutions committee will be organized at the beginning of the meeting, and the chairman of the workshop will designate the members of this committee. This committee is to draft such resolutions as may be appropriate for the workshop.

(Enclosure-8, Page2)

2. Agenda and Proceeding of General Assembly

A. Opening Ceremony

The opening ceremony of the workshop will be performed in the presence of the delegates, observers, diplomatic missions of the participating countries, and high dignitaries of the Republic of Korea Government. Opening Ceremony Program is attached herewith.

B. Introduction of Delegates

All members of delegation of the participating countries and observers will be introduced in accordance with the alphabetic order before the meeting.

C. Presentation of the Country Report

The chief delegate of the each participating country will summarize the country report in not more than 15 minutes. Copies of the country report will be distributed among participants in advance. This presentation will be made in the order of alphabet.

D. Discussion of Major Papers

Six(6) major papers will be presented from among the participating countries. Any delegate or observer will be given the privilege to participate in the discussion of major papers. Presentation of major papers will be limited to 20 minutes.

E. Adoption of Reports

The chairman of each work group will present reports prepared by each work group and any delegate or observer may join in the discussion. Reports along with the resolutions shall be adopted in the general assembly.

F. Closing Ceremony

Following the response by the chief delegate of each participating country and chief observers from each country and international organization, the closing ceremony will be performed. Response will be limited to 10 minutes.

(Enclosure-9)

INFORMATION NOTE

The following is the latest information and requirements in addition to the Information Note dated Dec. 19, 1964, that had been already sent out to you.

1. Hotel Reservation

Reservations with Walker Hill Hotel will be made for all delegates by the host country in accordance with the choice of delegates. However, if the room of your choice is not available, the host country will make the best possible alternative arrangements to meet your choice.

Rooms and Rates

Style I (Single room)	\$5.00 - 6.00
Style II (Twin bed-room)	\$7.00 - 8.00
Style III (Double bed-room)	\$9.00 -10.00
Style VI (Villa)	\$17.00-50.00

Reservation request in the attached form must be sent to the secretariate by the end of March, 1965.

2. Arrival, Meeting and Registration

- a. Arrival: The chief delegates and USAID advisors are requested to arrive in Seoul on Friday, May 7th and the other delegates on Saturday, May 8th.
- b. Meeting: The chief delegates, consultant and USAID advisors will meet at 12:00 p.m. Saturday, May 8th at Walker Hill Resort.
- c. Registration: All delegates and observers are required to register at the Workshop Secretariate, Walker Hill Resort, from 9 a.m. to 12:00 p.m. on Sunday, May 9th.

3. Advance Notice of Arrival

Please advise us in advance of your flight number, date and time of arrival in Seoul so that proper transportation arrangements could be made for you.

(Enclosure-9, Page2)

4. List of Delegates

Countries and international organizations that have not informed us of the list of their delegates (name and title) are invited to do so by the end of March 1965.

5. Official Title of the Workshop

The official title of the workshop has been decided in consultation with Dr. John M. Eklund, workshop consultant as FEWACC (Far East Workshop for Agricultural Credit and Co-operatives).

• (Enclosure-10)

HOTEL RESERVATION FORM

Country/International Organization _____

<u>Name</u>	<u>Title</u>	<u>Organization</u>	<u>Preferred style of rooms for reservation</u>
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Please return to
Dr. Nam Kyu Chung
General Secretary
Preparatory Committee for the 5th Far East
Agricultural Credit and Cooperative Workshop
c/o National Agricultural Cooperatives Federation
#75 1-ka, Choongjung-Ro, Sudaemoon-Ku, Seoul,
Korea
Cable Address: "KONACOF"

(Enclosure-11)

MAILING ADDRESS

1. Republic of China

- a. His Excellency
Minister of Finance
Taipei, Taiwan
Republic of China
- b. Chairman
Joint Commission on Rural Reconstruction
(J.C.R.R.)
Taipei, Taiwan
Republic of China

2. Japan

Mr. T. Kumagai
Chief, International Department
The Central Union of Agricultural Cooperatives
5, 1-Chome, Otemachi, Chiyoda-Ku, Tokyo
Japan

3. Philippines

- a. Director
Department of Rural Banks
Central Bank of the Philippines
Manila, Philippines
- b. Administrator
Agricultural Credit Administration
Manila, Philippines

4. Kingdom of Thailand

Mr. Chamnion Saranaga
Ministry of National Development
Bangkok
Kingdom of Thailand

5. Republic of Vietnam

Mr. Nguyen Quang Luu
Director
Directorate of Cooperatives, Commisariate General
for Co-operative & Agricultural Credit
Saigon
Republic of Vietnam

6. ECAFE

Dr. Mohinder Singh
Deputy Chief ECAFE/FAO Agriculture Division
Sala Santitham, Bangkok
Thailand

7. I C A

Mr. J. M. Rana
Joint Director of the International Cooperative
Alliance Education Center, ICA, Regional Office
and Education Center.
P.O. Box 639, 6 Canning Road, New Delhi 1
India

8. F A O

Dr. F. A. Shah
FAO Regional Office for Asia & Far East
Bangkok
Thailand

9. I B R D

Mr. George D. Woods
International Bank for Reconstruction & Development
Washington D.C. 20433,
U.S.A.

10. I L O

Mr. J. Orizet
Chief, Cooperative Rural & Related Institutions Branch,
International Labor Office, Geneva
Switzerland

11. AARRO

Mr. M. R. Kaushai
Deputy Director
Afro-Asian Rural Reconstruction Organization
E-11, Ring-Road, (Defence Colony) New Delhi-3
India